

LATE ARRIVAL POLICY

If a patient is more than 15 minutes late for an appointment, the appointment may need to be rescheduled. This is to ensure that the patients who arrive on time do not wait longer than necessary to see the provider. You may be given the option to wait for another appointment time on the same day if one is available. We will try to accommodate late-comers as best as possible, but cannot compromise on the quality and timely care provided to our other patients.

LATE CANCELATION, NO CONFIRMATION, NO SHOW POLICY

We understand that situations arise in which you must cancel your appointment. It is still your responsibility to cancel your appointment. You need to provide notice at least two business days prior to your visit. The Doctor reserved his time for you that day. Each time a patient misses an appointment, another patient is prevented care. Therefore, IF NO CONFIRMATION IS MADE TO CANCEL OR RESCHEDULE, JOSHUA LAMPERT, MD PA reserves the right to cancel your appointment, retain any consultation fees, and an additional fee of \$50 will apply. You are welcome to call us at least two business days prior in order to reschedule your appointment. If you reschedule more than two times, a \$50 cancelation fee will apply.

This fee is not covered by insurance and must be paid prior to your next appointment.

Thank you for your understanding and cooperation as we strive to best serve the needs for our patients.

By signing this notice, you acknowledge that you have received this notice and understand this policy.

Patient \_\_\_\_\_

Date \_\_\_\_\_